# HOW TO ACCEPT YOUR BCU (NOMS) APPLICATION





### **STEP 1.**

#### CLICK ON THE LINK WITHIN YOUR BCU APPLICATION EMAIL TO CREATE AN ACCOUNT



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Example submitted a rental application at Canvas The Heights and included you as a Primary. We need to collect additional information from you in order to finalise Chan Esnard-tests application.

To create an account Click Hare Four email address is your usemame and you can provide a unique password when press and provide a contract of the password when passwor

If you have any questions, or need help along the way, contact the teacing office at 0121 359 7382.





### **STEP 2.**

#### **CREATE YOUR PASSWORD**

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## **STEP 3.**

#### CLICK RETURN TO COMPLETE APPLICATION

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# **STEP 4.**

#### **CLICK SAVE AND CONTINUE**

#### **IMPORTANT:** <u>DO NOT</u> SELECT A LEASE TERM





# **STEP 5**.

#### CLICK SAVE AND CONTINUE TO COMPLETE YOUR APPLICATION

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#### YOUR APPLICATION IS COMPLETE

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### STEP 7.

ONCE APPROVED, YOU WILL RECEIVE A LEASE AGREEMENT EMAIL – PRESS CLICK HERE TO REVIEW AND SIGN YOUR LEASE







#### LOGIN TO YOUR ACCOUNT AND CLICK REVIEW AND SIGN LEASE



# **STEP 9.**

PLEASE READ THE TERMS AND CONDITIONS, CLICK YES, I AGREE TO THE TERMS AND CONDITIONS, THEN CLICK BEGIN ONLINE LEASE







#### READ THE LEASE AGREEMENT AND SIGN

## THANK YOU

