

# Birmingham City University Harvard Referencing: Concise Guide



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#### 1. Introduction

This guide provides a concise definition of the different forms of reference used in the BCU Harvard Referencing standard. It is not completely comprehensive and for most cases only provides a single example of each form of reference.

The full guide is available as a pdf from <a href="http://www.bcu.ac.uk/library/services-and-support/referencing">http://www.bcu.ac.uk/library/services-and-support/referencing</a> which contains additional information, including advice on citing and style guidelines.

This guide uses a visual format to define the different form of reference with a consistent use of colours. Most of the textual elements of this format are self-explanatory or can be worked out from the examples provided. In brief:

- A slash, /, means "or" and separates alternatives.
- Some additional remarks, such as (optional) and (if not first), are given in round brackets.
- Round brackets are also sometimes used to denote alternatives, such as (Day and) Month.
- Authorship refers to a single author or multiple authors or an institutional author.

# 2. Referencing books

#### 2.1 A book



Cox, S. A. (2014) Managing Information in Organizations: A practical guide to implementing an information management strategy. 2<sup>nd</sup> edn. Basingstoke: Palgrave MacMillan.

#### An electronic book



Calver, B., Kemp, D., Ryder, M and supported by Birmingham City University School of Media (2017) *Everybody In: A journalist's guide to inclusive reporting for journalism students*. [e-book] s.l.: Leanpub. Available through: <a href="http://leanpub.com/everybodyinbook">http://leanpub.com/everybodyinbook</a> [Accessed 22 August 2018].

09/10/2023

# An electronic book for a specific e-reader



Freire, P. (2018) *Pedagogy of the Oppressed*. [Kindle edition] 50th anniversary edition. Translated by Myra Bergman Ramos. With an introduction by Donald Macedo and an afterword by Ira Shor. London: Bloomsbury.

#### 2.2 An edited book



Clapson, M. and Larkham, P. J., eds. (2013) The Blitz and Its Legacy: Wartime destruction to post-war reconstruction. Farnham: Ashgate.

#### Classic works which are edited



Shakespeare, W. (2004) The Two Gentlemen of Verona. Edited by William C. Carroll. London: Arden Shakespeare.

# 2.3 A chapter in an edited book



- Lewis, D., O'Boyle-Duggan, M. and Poultney, S. (2017) Communication skills education and training in pre-registration BSc Nursing. In: D. W. Kissane, B. D. Bultz, P. N. Butow, C. L. Bylund, S. Noble and S. Wilkinson, eds. *Oxford Textbook of Communication in Oncology and Palliative Care*. 2<sup>nd</sup> edn. Oxford: Oxford University Press, pp. 149-154.
- Smallwood, P. (2012) The classical critics. In: D. Hopkins and C. Martindale, eds. *The Oxford History of Classical Reception in English Literature. Volume 3: 1660-1790.* Oxford: Oxford University Press, pp. 361-400.

## A chapter in an edited book available online



McArthur, A., Klugarova, J., Yan, H. and Florescu, S. (2020) Chapter 4: Systematic reviews of text and opinion. In: E. Aroma**ta**ris and Z. Munn, eds. *JBI Manual for Evidence Synthesis*. <a href="https://doi.org/10.46658/JBIMES-20-05">https://doi.org/10.46658/JBIMES-20-05</a>.

# 2.4 A play or poem



Miller, A. (1968) The Crucible: A play in four acts. Harmondsworth: Penguin.

## A classic play or poem



Shakespeare, W. (1995) Twelfth Night or What You Will. Edited by Roger Warren and Stanley Wells. New edn. Oxford: Clarendon Press.

## 2.5 A religious text



The Mishnah, Translated from the Hebrew with Introduction and Brief Explanatory Notes (1933) Edited and translated by Herbert Danby. Oxford: Oxford University Press.

## A religious text online



The Holy Bible, New International Version (2021) Available at: <a href="https://www.biblestudytools.com/niv/">https://www.biblestudytools.com/niv/</a> [Accessed 4 March 2021].

## 2.6 A dictionary or encyclopaedia



Kennedy, M., ed. (1980) The Concise Oxford Dictionary of Music. 3rd edn. London: Oxford University Press.

# A dictionary or encyclopaedia available online



Soegard, M and Dam, R.F., eds. (2014) *Encyclopedia of Human-Computer Interaction*. 2<sup>nd</sup> edn. Aarhus, Denmark: Interaction Design Foundation. Available at: https://www.interaction-design.org/books/hci.html [Accessed 31 July 2015].

## 2.7 A dictionary or encyclopaedia entry



Tortora, P. and Johnson, I., eds. (2014) Damask. In: *The Fairchild Books Dictionary of Textiles*. 8th edn. New York: Fairchild Books, pp. 170-171.

## A dictionary or encyclopaedia entry available online



Joint Formulary Committee (2021) *British National Formulary (BNF). Co-codamol.* London: BMJ Group and Pharmaceutical Press. Available at: <a href="https://bnf.nice.org.uk/drug/co-codamol.html">https://bnf.nice.org.uk/drug/co-codamol.html</a> [Accessed: 19 April 2021].

Wikipedia (2022) Local Interconnect Network. Available at: <a href="https://en.wikipedia.org/wiki/Code">https://en.wikipedia.org/wiki/Code</a> talker [Accessed 31 July 2022].

## 2.8 An article in an edited dictionary or encyclopaedia



Anderson, N. and Thompson, S. (2001) Duplessis. In: S. Sadie, ed. *The New Grove Dictionary of Music and Musicians*. 2<sup>nd</sup> edn. London: Macmillan, Vol. 7, pp. 721-722.

## An article in an edited dictionary or encyclopaedia online



Larkham, P. (2019) Fidler, Alwyn Gwilym Sheppard (1909-1990). In: *Oxford Dictionary of National Biography*. Oxford: Oxford University Press. <a href="https://doi.org/10.1093/odnb/9780198614128.013.109736">https://doi.org/10.1093/odnb/9780198614128.013.109736</a>.



Hook, K. (2013) Affective computing. In: M. Soegard and R. F. Dam, eds. *Encyclopedia of Human-Computer Interaction*. 2<sup>nd</sup> edn. Aarhus, Denmark: Interaction Design Foundation. Available at: <a href="https://www.interaction-design.org/literature/book/the-encyclopedia-of-human-computer-interaction-2nd-ed/affective-computing">https://www.interaction-design.org/literature/book/the-encyclopedia-of-human-computer-interaction-2nd-ed/affective-computing</a> [Accessed 29 June 2016].

## 2.9 A directory



Pembridge, I. (2021) Directory of Grant Making Trusts 2022/23. 27th edn. London: Directory of Social Change.

## A directory available online



British Psychological Society (2023) *Directory of Chartered Psychologists*. Available at: <a href="https://portal.bps.org.uk/Psychologist-Search/Directory-of-Chartered-Psychologists">https://portal.bps.org.uk/Psychologist-Search/Directory-of-Chartered-Psychologists</a> [Accessed 30 August 2023].

# 3. Referencing journal, magazine and newspaper articles

## 3.1 A journal article



Yardley, E., Wilson, D., Kemp, D. and Brookes, M. (2015) Narrative beyond prison gates: contradiction, complexity and reconciliation.

International Journal of Offender Therapy and Comparative Criminology, 59(2), pp. 159-179. https://doi.org/10.1177/0306624X13507042.

# A journal article with no page numbers



Jahangiri, L. and Hurst, T. (2019) Assessing the concordance of genomic alterations between circulating-free DNA and tumour tissue in cancer patients. *Cancers*, 11(12), 1938. <a href="https://doi.org/10.3390/cancers11121938">https://doi.org/10.3390/cancers11121938</a>.

# A journal article with no DOI



Alexander, D. (2019) Join the car crash set: jewellery, violence, ethics. *Journal of Jewellery Research*, 02. Available at: <a href="http://www.journalofjewelleryresearch.org/download/dauvit-alexander/">http://www.journalofjewelleryresearch.org/download/dauvit-alexander/</a> [Accessed 21 August 2019].

## A review in the Cochrane Database of Systematic Reviews



Cowdell, F., Jadotte, Y.T., Ersser, S., Danby, S., Lawton, S., Roberts, A and Dyson, J. (2020) Hygiene and emollient interventions for maintaining skin integrity in older people in hospital and residential care settings. *Cochrane Database of Systematic Reviews*, Issue 1. https://doi.org/10.1002/14651858.CD011377.pub2.

# A forthcoming journal article



Reda, F., Kjartansson, H. and Jeffery, S. L. A. (2023) Use of fish skin graft in management of combat injuries following military drone assaults in field-like hospital conditions. *Military Medicine*, in press. <a href="https://doi.org/10.1093/milmed/usad028">https://doi.org/10.1093/milmed/usad028</a>.

# 3.2 A magazine article



Blackburn, C. (2017) Developmental risk for children born prematurely. Early Years Educator, 18(12), pp. 32-34.

## A magazine article available online



Baker, C. (2023) BackBone: interdisciplinary creative practice and body positive resilience. *Backbone*, 107, pp. 24-26. Available at: https://sauk.org.uk/wp-content/uploads/2023/05/Spring-23-web.pdf [Accessed 30 August 2023].

#### 3.3 A news article

## A printed news article



O'Leary, J. (1998) Police want to destroy 'obscene' university book. *The Times*, 3 March, pp. 1-2.

Dingle, C. (2008) Sin isn't interesting. I prefer flowers. The Guardian: Film & music, 29 August, p. 15.

#### An online news article



Andrews, K. (2020) Roy Hackett: the civil rights hero who stood in front of a bus – and changed Britain for ever. *The Guardian*, 6 August. Available at: <a href="https://www.theguardian.com/society/2020/aug/06/roy-hackett-the-civil-rights-hero-who-stood-in-front-of-a-bus-and-changed-britain-for-ever">https://www.theguardian.com/society/2020/aug/06/roy-hackett-the-civil-rights-hero-who-stood-in-front-of-a-bus-and-changed-britain-for-ever</a> [Accessed 27 August 2020].

# 4. Referencing conference proceedings, papers and posters

# 4.1 A conference proceedings



Jankovic, L., ed. (2016) Zero Carbon Buildings Today and in the Future - Proceedings of the 2nd International Conference. Birmingham, UK, 8-9 September 2016. Birmingham: Birmingham City University.

## A conference proceedings available online



Boultwood, A. and Hindle, S., eds. (2018) *Culture, Costume and Dress: Proceedings of the 1st international conference*. Birmingham City University, 10-12 May 2017. Birmingham: Gold Word Publishing. Available at: <a href="http://www.open-access.bcu.ac.uk/5701/1/Costume%20Conference%20Proceedings.pdf">http://www.open-access.bcu.ac.uk/5701/1/Costume%20Conference%20Proceedings.pdf</a> [Accessed date 15 August 2018].

## 4.2 A conference paper



Riaz, Z., Edwards, D. J. and Thorpe, T. (2012) Soft issues for construction site safety emerging technologies: some reflections upon the SightSafety system. In: *Proceedings of PICMET '12: Technology Management for Emerging Technologies*. Vancouver, 29 July – 2 August. Piscataway, NJ: IEEE, pp. 289-307.

Jillings, N., Wang, Y., Reiss, J. and Stables, R. (2016) JSAP: a plugin standard for the web audio API with intelligent functionality. In: *Proceedings of the 141st Audio Engineering Society Convention*. Los Angeles, 29 September - 2 October 2016, ebrief 301.

## A paper in a conference proceedings available online



Williams-Bhatti, A., Carruthers, D. and Wilson, A. S. (2023) SEPSIS COLLAB: A virtual reality training simulation for sepsis treatment. In: Proceedings of the 2023 IEEE Conference on Virtual Reality and 3D User Interfaces Abstracts and Workshops (VRW). Shanghai, China, 25-29 March 2023, pp. 132-135. https://doi.org/10.1109/VRW58643.2023.00033.

# 4.3 A conference poster



Dadzie, E., Perra, O., Noble, H. and McKenna, J. (2021) Association between mindfulness and anxiety in postnatal mothers during the covid-19 pandemic. [Poster] Presented at *Research and Scholarly Activity Showcase 2021*. Queen's University Belfast School of Nursing and Midwifery. Available at: <a href="https://www.qub.ac.uk/schools/SchoolofNursingandMidwifery/FileStore/Filetoupload,1087363,en.pdf">https://www.qub.ac.uk/schools/SchoolofNursingandMidwifery/FileStore/Filetoupload,1087363,en.pdf</a> [Accessed 10 February 2023].

## 5. Referencing legal sources

#### 5.1 A recent act



Care Act 2014, c. 23. Available at: <a href="https://www.legislation.gov.uk/ukpga/2014/23/contents">https://www.legislation.gov.uk/ukpga/2014/23/contents</a> [Accessed 28 August 2021].

Health and Social Care (Quality and Engagement) (Wales) Act 2020, asc 1. Available at: <a href="https://www.legislation.gov.uk/asc/2020/1/contents/enacted">https://www.legislation.gov.uk/asc/2020/1/contents/enacted</a> [Accessed 10 February 2021].

Health and Care (Staffing) (Scotland) Act 2019, asp 6. Available at: <a href="https://www.legislation.gov.uk/asp/2019/6/enacted/data.pdf">https://www.legislation.gov.uk/asp/2019/6/enacted/data.pdf</a> [Accessed 10 February 2021].

Housing (Amendment) Act (Northern Ireland) 2020, c.5. Available at: <a href="https://www.legislation.gov.uk/nia/2020/5/enacted/data.pdf">https://www.legislation.gov.uk/nia/2020/5/enacted/data.pdf</a> [Accessed 10 February 2021].

#### 5.2 An act of UK Parliament before 1963



Road Transport Lighting Act 1957 (5&6 Eliz. 2, c. 51). London: HMSO.

#### An act of UK Parliament before 1889



Act of Supremacy 1534 (26 Hen. 8, c. 1). In: The Statutes of the Realm (1817). London: George Eyre and Andrew Strahan, Vol. 3, p. 508.

#### 5.3 A bill



Online Safety HC Bill (2022–23) [164]. Available at: <a href="https://bills.parliament.uk/bills/3137">https://bills.parliament.uk/bills/3137</a> [Accessed 30 August 2023].

Clean Air (Human Rights) HL Bill (2022-23) 210. Available at: <a href="https://bills.parliament.uk/bills/3161">https://bills.parliament.uk/bills/3161</a> [Accessed 30 August 2023].

## **5.4 A Statutory Instrument**



The Local Authority (Duty to Secure Early Years Provision Free of Charge) Regulations 2014, SI 2014/2147. Available at: <a href="https://www.legislation.gov.uk/uksi/2014/2147/made">https://www.legislation.gov.uk/uksi/2014/2147/made</a> [Accessed 29 August 2023].

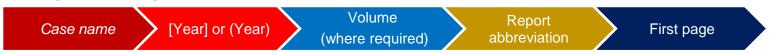
## 5.5 A legal case in England and Wales since 2001 with a neutral citation

Note: The format for legal cases conforms to the 4<sup>th</sup> edition of the OSCOLA standard.



Halsey v Milton Keynes General NHS Trust [2004] EWCA Civ 576, [2004] 1 WLR 3002

## 5.6 A legal case in England and Wales before 2001



Bolitho (Deceased) v City and Hackney Health Authority [1998] AC 232

## 5.7 Legislation in the Official Journal (OJ) of the European Union



European Commission (2015) Regulation (EU) 2015/848 of the European Parliament and of the Council of 20 May 2015 on insolvency proceedings (Recast). *OJ*, L141, 5 June, pp. 19-72.

## 5.8 An international treaty or convention



Convention on the Rights of the Child (1989) 1577 UNTS 3

## 5.9 Cases and legislation from other jurisdictions



Electoral Act 1993 (New Zealand). Available at: <a href="https://legislation.govt.nz/act/public/1993/0087/latest/DLM307519.html">https://legislation.govt.nz/act/public/1993/0087/latest/DLM307519.html</a> [Accessed 7 December 2022].

# 6. Referencing government publications and Hansard

## 6.1 A House of Commons or House of Lords paper



Chilcot, J. (2016) Report of the Iraq Inquiry. Executive Summary. London: The Stationery Office (HC 264 2016-17). Available at:

<a href="https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\_data/file/535407/The\_Report\_of\_the\_Iraq\_Inquiry\_- Executive\_Summary.pdf">https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\_data/file/535407/The\_Report\_of\_the\_Iraq\_Inquiry\_- Executive\_Summary.pdf</a> [Accessed 4 January 2023].

#### Written evidence



Tcakucova, T., Kehoe, A. and Gee, M. (2021) Written evidence (ILG0010). In: House of Commons Public Accounts Committee. *Initial Lessons from the Government's Response to the COVID-19 Pandemic*. Available at: <a href="https://committees.parliament.uk/writtenevidence/36643/pdf/">https://committees.parliament.uk/writtenevidence/36643/pdf/</a> [Accessed 28 August 2021].

#### **Oral evidence**



Russell, S. (2023) Oral evidence, 15 June. In: House of Lords Artificial Intelligence in Weapons Systems Committee. *Artificial Intelligence in Weapons Systems*. Available at: <a href="https://committees.parliament.uk/oralevidence/13347/pdf/">https://committees.parliament.uk/oralevidence/13347/pdf/</a> [Accessed 24 August 2023].

## **6.2 A UK Government Command Paper**



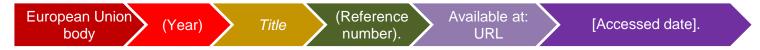
Department for Digital, Culture, Media & Sport (2020) Government response to the Regulatory Proposals for Consumer Internet of Things (IoT) Security Consultation. Consultation outcome. (Cp213). Available at: <a href="https://www.gov.uk/government/consultations/consultation-on-regulatory-proposals-on-consumer-iot-security/outcome/government-response-to-the-regulatory-proposals-for-consumer-internet-of-things-iot-security-consultation">https://www.gov.uk/government/consultations/consultation-on-regulatory-proposals-for-consumer-internet-of-things-iot-security-consultation</a> [Accessed 14 December 2022].

## 6.3 A UK Government departmental paper



Department of Health and Social Care (2022) *Genome UK: 2022 to 2025 implementation plan for England*. Available at: <a href="https://www.gov.uk/government/publications/genome-uk-2022-to-2025-implementation-plan-for-england">https://www.gov.uk/government/publications/genome-uk-2022-to-2025-implementation-plan-for-england</a> [Accessed 4 January 2023].

# 6.4 A European Union document not in the Official Journal



European Commission (2016) Proposal for a Directive of the European Parliament and of the Council on Copyright in the Digital Single Market (COM (2016) 593 Final). Available at: <a href="https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52016PC0593&from=EN">https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52016PC0593&from=EN</a> (Accessed 21 August 2018).

European Parliament (2018) Report on the Proposal for a Directive of the European Parliament and of the Council on Copyright in the Digital Single Market, 29 June 2018 (COM(2016)0593 – C8-0383/2016 – 2016/0280(COD)). Available at:

<a href="http://www.europarl.europa.eu/sides/getDoc.do?pubRef=-//EP//NONSGML+REPORT+A8-2018-0245+0+DOC+PDF+V0//EN">http://www.europarl.europa.eu/sides/getDoc.do?pubRef=-//EP//NONSGML+REPORT+A8-2018-0245+0+DOC+PDF+V0//EN</a> (Accessed 21 August 2018).

# 6.5 A United Nations publication



United Nations (2015) *Transforming Our World: The 2030 agenda for sustainable development* (United Nations General Assembly Resolution A/RES/70/1). Available at: <a href="https://digitallibrary.un.org/record/3976972?ln=en">https://digitallibrary.un.org/record/3976972?ln=en</a> [Accessed 4 July 2022].

#### Hansard

Note: All Hansard references, apart from written questions and answers, conform to the UK Government's Factsheet G17 (<a href="http://www.parliament.uk/documents/commons-information-office/g17.pdf">http://www.parliament.uk/documents/commons-information-office/g17.pdf</a>). They should appear in citations preceded by *Hansard* and followed by the formats below and not included in your reference list.

## 6.6 A Hansard entry



HC Deb 9 July 2015 vol 598 c432

HL Deb 20 July 2015 vol 764 cc899-901

#### 6.7 A Hansard written statement



HC Deb 19 July 2017 vol 627 c47WS

## 6.8 A Hansard written question or answer



Mulholland, G. (2016) Radicalism. *UK Parliament: Written question*, 20 June, HC 41047. Available at:

<a href="http://www.parliament.uk/business/publications/written-questions-answers-statements/written-question/Commons/2016-06-20/41047/">http://www.parliament.uk/business/publications/written-questions-answers-statements/written-question/Commons/2016-06-20/41047/</a>
[Accessed 18 July 2016].

Bradley, K. (2016) Radicalism. *UK Parliament: Written answer*, 28 June, HC 41047. Available at:

<a href="http://www.parliament.uk/business/publications/written-questions-answers-statements/written-question/Commons/2016-06-20/41047/">http://www.parliament.uk/business/publications/written-questions-answers-statements/written-question/Commons/2016-06-20/41047/</a>
[Accessed 18 July 2016].

# 6.9 A Hansard entry from Westminster Hall



## 6.10 A Hansard Public Bill Committee entry

Standard format:



Victims and Prisoners Bill Deb 11 July 2023 cc485-540

Abbreviated format:



PBC Deb (Bill 351) 11 July 2023 cc485-540

# 6.11 A Hansard Standing Committee entry



SC Deb (A) 13 June 1996 c301

# 7. Referencing reports and other textual sources

## 7.1 A report



Harvey, S., McMahon, L. and Liddell, A. (2007) Windmill 2007: The future of health care reforms in England. London: The King's Fund.

# An online report



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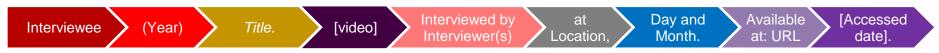
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## A recorded interview available online



Yuzna, B. (2015) ScratchTVBCU Brian Yuzna Interview. [video] Interviewed by Chrissy Hall at Birmingham City University, Birmingham, 4
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Department for Education and Employment (DfEE) (1999) The National Curriculum for England: English key stages 1-4. London: DfEE.



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Aftelak, A. J. (2001) Frequency Tracking Loop and Method of Frequency Tracking. UK Patent GB2347286, 18 April.

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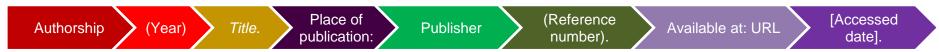
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## 8.6 A forthcoming publication

## A forthcoming book



Andrews, K., Crenshaw, K. and Wilson, A., eds. (2024, in press) *Blackness at the Intersection: Intersectionality and the Black Diaspora*. London: Bloomsbury Academic.

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## 8.8 A piece of archive material



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## 9. Referencing music and audio

#### 9.1 A musical score



Brahms, J. (1963) Concerto No. 1 for Piano and Orchestra in D Minor, Op. 15. Edited by Paul Badura-Skoda. London: Eulenburg.

#### An online score



Bach, J. S. (1874) *Violin Concerto in E Major, BWV 1042*. Edited by Wilhelm Rust. Leipzig: Breitkopf & Härtel. Available at: http://conquest.imslp.info/files/imglnks/usimg/c/c1/IMSLP02299-Bach - BGA - BWV 1042.pdf [Accessed 6 August 2014].

## 9.2 A facsimile of published music

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Geminiani, F. (1751) The Art of Playing on the Violin. Facsimile edition (1952). Edited by David D. Boyden. Oxford: Oxford University Press.

# 9.3 A sound recording



Antheil, G. (2001) Ballet Mécanique. Philadelphia Virtuosi Chamber Orchestra, Daniel Spalding (conductor). [CD] (Naxos 8559060).

Saint-Saëns, C. (2006) Violin Concerto No.3, etc. Jean-Jacques Kantorow (violin), Heini Kärkkäinen (piano), Tapiola Sinfonietta, Kees Bakels (conductor). [CD] Recorded at: Tapiola Concert Hall, Finland, September 2004. (BIS-CD-1470).

## 9.4 A live music performance



O'Connor, S. (1992) Bob Dylan 30<sup>th</sup> Anniversary Concert. Madison Square Garden, New York, 16 October.

## A programme note



Lewis, A. (2006) Penmon Point. [programme note] Soundings Festival, Reid Concert Hall, Edinburgh, 3 February.

#### 9.5 A music download



Victoria, T. L. de (1996) 'Lauda sion salvatorem'. Westminster Cathedral Choir, James O'Donnell (conductor). In: *Victoria: Missa dum complerentur*. [electronic download] Hyperion Records. Available through: <a href="http://www.hyperion-records.co.uk/dw.asp?dc=W6875">http://www.hyperion-records.co.uk/dw.asp?dc=W6875</a> 66886&vw=dc [Accessed 28 July 2016].

### 9.6 An audio streamed musical piece



Victoria, T. L. de (1996) 'Lauda sion salvatorem', Westminster Cathedral Choir, Stephen Cleobury (conductor). In: *Allegri: Miserere*. [audio stream] Decca Eclipse. Available through: <a href="https://www.spotify.com/uk/">https://www.spotify.com/uk/</a> [Accessed 17 July 2013].

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Berio, L. (1998) The Sequenzas. In: Berio Sequenzas. [CD note] Ensemble Intercontemporain. (Deutsche Grammophon 457038-2).

# 9.8 A podcast



Coley, S. (2017) Dark Coffee; Radio Documentary. [podcast] Available at: <a href="https://www.mixcloud.com/bcu/dark-coffee-radio-documentary/">https://www.mixcloud.com/bcu/dark-coffee-radio-documentary/</a> [Accessed 15 August 2017].

## 9.9 A radio programme



The Secret Catacombs of Paris [radio programme] Presented by Jonathan Glancy. BBC, UK, 12:30, 24 June 2012, BBC Radio 4, 28 mins.

## An episode of a radio series

'Episode title',	Series Title	[radio programme]	Production credit.	Production company,	Country of production,	Transmission (time and) date,	Radio station,	Duration.
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<sup>&#</sup>x27;Aspirations of seven-year-olds, pay scales, opera divas: what do seven-year-olds want to be when they grow up?', *Woman's Hour* [radio programme] Produced by Ruth Watts. BBC, UK, 10.00, 26 September 2012, BBC Radio 4, 58 mins.

# A radio programme available online



The Secret Catacombs of Paris [radio programme] Presented by Jonathan Glancy. BBC, UK, 12:30, 24 June 2012, BBC Radio 4, 28 mins. Available at: <a href="http://www.bbc.co.uk/programmes/b01b9h73">http://www.bbc.co.uk/programmes/b01b9h73</a> [Accessed 31 July 2015].

## 10. Referencing film, TV, video, and performance

#### 10.1 A film



Bram Stoker's Dracula [feature film] Directed by Francis Ford Coppola. Columbia Tristar / American Zoetrope / Osiris, USA, 1992. 120 mins.

## 10.2 A television programme



Exposure: The other side of Jimmy Savile [television programme] ITV, UK, 23:10, 3 October 2012, ITV, 60 mins.

## An episode of a television series



'Midwife in the making', *The Midwives* [television programme] Produced and directed by Kate Walker. BBC, UK, 21:00, 23 September 2012, BBC 2, 60 mins.

## A television programme available online



Cathy Come Home [television programme] Directed by Ken Loach. BBC, UK, 13 November 2016, BBC4, 80 mins. Available at: <a href="https://learningonscreen.ac.uk/ondemand/index.php/prog/00028C79?bcast=122896043">https://learningonscreen.ac.uk/ondemand/index.php/prog/00028C79?bcast=122896043</a> [Accessed 28 August 2020].

## A clip of a television programme available online



'Birmingham students recreate WW1 trenches in paper', *BBC Midlands Today* [television programme extract] BBC, UK, 17 February 2014, BBC1, 2 mins 3 secs. Available at: http://www.bbc.co.uk/news/uk-england-birmingham-26228052 [Accessed 31 July 2015].

#### 10.3 A vodcast



Pierce, K. (2018) Security Council Media Stakeout (5 April 2018) on the Letter Dated 13 March 2018 on the Attack in Salisbury on 4 March 2018. [vodcast] Available at: <a href="http://webtv.un.org/meetings-events/security-council/europe/watch/karen-pierce-uk-on-the-letter-dated-13-march-2018-on-the-attack-in-salisbury-on-4-march-2018-security-council-media-stakeout-5-april-2018/5764650838001/?term= [Accessed 8 August 2019].

#### 10.4 An educational video



Bates' Visual Guide to Physical Examination (2015) Low Back Pain (OSCE9). [video] Available through: <a href="http://www.batesvisualguide.com">http://www.batesvisualguide.com</a> [Accessed 3 August 2017].



Strong, G. and Dyer, P. (2007) Received Pronunciation: An accent training resource for actors. [CD] London: Methuen Drama.

## 10.5 A video from an online video platform



Webber, N. and Vaughan, S. (2015) *Archivist vs. Game Designers?* [video] Research Libraries UK Discovering Collections Discovering Communities Conference. The Lowry, Salford Quays, 12-14 October 2015. Available at: <a href="https://www.youtube.com/watch?v=HJOPFuz7-L8">https://www.youtube.com/watch?v=HJOPFuz7-L8</a> [Accessed 31 May 2016].

#### 10.6 A social media video



myBCU (2022) Green spaces in Birmingham. [video] *Instagram*, 31 October. Available at: <a href="https://www.instagram.com/reel/CkY28Q6jmvk/?igshid=YmMyMTA2M2Y=">https://www.instagram.com/reel/CkY28Q6jmvk/?igshid=YmMyMTA2M2Y=</a> [Accessed 23 November 2022].

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Health Education England (2021) A Multi Professional Credential in Learning Disability and Autism at an Advanced Practice Level. [webinar] 27 April. Available at: <a href="https://www.youtube.com/watch?v=A4y-N61q5yQ">https://www.youtube.com/watch?v=A4y-N61q5yQ</a> [Accessed 30 January 2023].

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Hewitt, N. (2021) 'Case Studies: Advanced Practitioner, Speech and Language Therapist'. In: Health Education England. *A Multi Professional Credential in Learning Disability and Autism at an Advanced Practice Level.* [webinar] 27 April, 56 mins. 24:48 to 34:33. Available at: <a href="https://www.youtube.com/watch?v=A4y-N61q5yQ">https://www.youtube.com/watch?v=A4y-N61q5yQ</a> [Accessed 30 January 2023].

## 10.8 A live music performance



O'Connor, S. (1992) Bob Dylan 30th Anniversary Concert. Madison Square Garden, New York, 16 October.

## A music programme note



Lewis, A. (2006) Penmon Point. [programme note] Soundings Festival, Reid Concert Hall, Edinburgh, 3 February.

## 10.9 A live performance (non-musical)



Whipping it Up by Steve Thompson (2006) Directed by Terry Johnson. Bush Theatre, London, 18 November – 16 December.

## A programme note (non-musical)



Hall, P. (2008) From the artistic director. *Love's Labour's Lost* by William Shakespeare [theatre programme] Directed by Peter Hall. Rose Theatre, Kingston upon Thames, 30 October – 15 November, p. 2.

# 11. Referencing photos, art and exhibitions

## 11.1 A painting or drawing



Freud, L. (1988-1989) Standing by the Rag. [oil on canvas] 163 x 138 cm. Tate Gallery, London.

## 11.2 A photograph



Parr, M. (1977) *Jubilee Street Party, Elland, Yorkshire*. [black and white print] 30.5 x 22.9 cm image on 40.6 x 30.5 cm paper. © the artist and Magnum Photos. Photo: courtesy Magnum Photos.

## 11.3 A photograph available online



Van Vechten, C. (1934) *Portrait of Man Ray, Paris*. Available at: <a href="http://www.loc.gov/pictures/collection/van/item/2004663496/">http://www.loc.gov/pictures/collection/van/item/2004663496/</a> [Accessed 04 October 2009].

## 11.4 A medical image



Visible Body (2018) *Pulmonary Circulation and Systemic Circulation: The routes and function of blood flow.* Available at: https://www.visiblebody.com/learn/circulatory/circulatory-pulmonary-systemic-circulation [Accessed 12 December 2018].

# 11.5 An illustration or poster



Brooks, J. (2003) Versace [for Vogue Pelle]. [illustration, pen, ink and Adobe Photoshop]. Artist's collection. © Jason Brooks.



Bell, V., Etchells, F., Fry, R. and Grant, D. (1912) Second Post-impressionist Exhibition. [poster] Exhibited at Grafton Galleries, London, 5 October – 31 December 1912. 119.4 x 93.8 cm. Victoria and Albert Museum, London.

#### 11.6 An exhibition



Zoe Robertson: FlockOmania (2015) [exhibition] Lanchester Gallery, Coventry University, 19 January – 19 February.

#### 11.7 An installation



Derbyshire, B. (2011) Seven Seas. [installation] Selfridges Ultralounge, London, 12 May - 8 June.



Parker, M. (2016) The imitation archive. [installation] In: *New Art West Midlands 2016*. Curated by Sonia Boyce, John Stezaker and Katharine Stout. Birmingham Museum and Art Gallery, Waterhall Gallery, Birmingham, 12 February - 15 May.

## 11.8 A sculpture



Ellis, J. (2010) Black Pool, White Water. [Carrara marble and Butler's Grove limestone] 80 x 40 x 30 cm. Garda Memorial Garden, Dublin.



Tool, E. (2004) 393. [sculpture] In: *Ehren Tool: Production or destruction*. Exhibited at Los Angeles Craft and Folk Art Museum, 26 May – 9 September.

# 11.9 A map



Ordnance Survey (2013) Wolverhampton and Dudley, Sheet 219, 1:25,000. Southampton: Ordnance Survey.

## A digital map



EDINA Digimap Ordnance Survey Service (2015) Digimap Roam. Available through: <a href="http://digimap.edina.ac.uk/">http://digimap.edina.ac.uk/</a> [Accessed 27 August 2015].

## A Google Earth map



Google Earth (2010) Locations of the Wind Observations across Dublin City. Available through: <a href="http://www.google.com/earth/index.html">http://www.google.com/earth/index.html</a> [Accessed 16 July 2013].

# 12. Referencing websites, AI, blogs and social media

#### 12.1 A website



Conflict Memory Displacement (2016) Conflict Memory Displacement: Responding to the refugee crisis in the UK and Italy. Available at: <a href="http://conflictmemorydisplacement.com/">http://conflictmemorydisplacement.com/</a> [Accessed 28 July 2016].

### 12.2 Generative Al



OpenAl (2023) ChatGPT. Response to prompt made by Isabel Gupta, 4 May 2023, 11.58am.

## 12.3 A blog



Clancy, J. (2020) No Covid-19 deaths or cases; the safest neighbourhoods in England – what makes them so special? *Birmingham City University Centre for Brexit Studies Blog.* [blog] 11 August. Available at: <a href="https://centreforbrexitstudiesblog.wordpress.com/2020/08/11/no-covid-19-deaths-or-cases-the-safest-neighbourhoods-in-england-what-makes-them-so-special/">https://centreforbrexitstudiesblog.wordpress.com/2020/08/11/no-covid-19-deaths-or-cases-the-safest-neighbourhoods-in-england-what-makes-them-so-special/</a> [Accessed 27 August 2020].

# A blog comment



Allen, J. (2015) What is this political space we call 'immigration'?: comment. *openDemocracyUK*. [blog] 23 March. Available at: <a href="https://www.opendemocracy.net/ourkingdom/steve-garner/what-is-this-political-space-we-call-%27immigration%27">https://www.opendemocracy.net/ourkingdom/steve-garner/what-is-this-political-space-we-call-%27immigration%27</a> [Accessed 28 July 2016].

## 12.4 A social media post



Goldberg, M. (2018) Researchers find pathogens in hospital ice machines. *LinkedIn*, 7 February. Available at: <a href="https://www.linkedin.com/pulse/researchers-find-pathogens-hospital-ice-machines-martin-goldberg?trk=portfolio\_article-card\_title">https://www.linkedin.com/pulse/researchers-find-pathogens-hospital-ice-machines-martin-goldberg?trk=portfolio\_article-card\_title</a> [Accessed 8 August 2019].

## 12.5 An email discussion list correspondence



Ashford, G. (2020) An accurate way to see which 4g mast you're connecting to. *ISP Review*, 28 April. Available at: <a href="https://www.ispreview.co.uk/talk/threads/an-accurate-way-to-see-which-4g-mast-youre-connecting-to.36119/">https://www.ispreview.co.uk/talk/threads/an-accurate-way-to-see-which-4g-mast-youre-connecting-to.36119/</a> [Accessed 28 August 2021].

# 13. Referencing datasets, software, games and apps

#### 13.1 A dataset



Canal and River Trust (2018) Locks. [dataset] Available at: <a href="https://data-canalrivertrust.opendata.arcgis.com/datasets/locks-public/data">https://data-canalrivertrust.opendata.arcgis.com/datasets/locks-public/data</a> [Accessed 21 May 2021].

# 13.2 A computer software program



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